



Ministero dell'Istruzione, dell'Università e della Ricerca

ISTITUTO D'ISTRUZIONE SUPERIORE

“G.D. ROMAGNOSI”

Via Cavour, 45 – 29121 Piacenza

tel. 0523 338431 - [www.romagnosi.it](http://www.romagnosi.it) - [info@romagnosi.it](mailto:info@romagnosi.it)



## Transnational project meeting, Piacenza, Italy (21 - 26 Nov 2016)

### Agenda:

1. Clarification of general content related and methodical questions concerning the project/application
2. Clarification of technical issues (use of google drive, etwinning...)
3. Putting communication into concrete terms (deadlines for video conferences)
4. Assessment of the previously conducted surveys on students' well-being at school (results of questionnaires)
5. Establishing of four international groups ( six students from each country per group)
6. Concrete terms of the four key aspects:

[be-4.0@school](mailto:be-4.0@school),  
[be-eco-friendly@school](mailto:be-eco-friendly@school)  
[be-socially-aware@school](mailto:be-socially-aware@school)  
[be-healthy@school](mailto:be-healthy@school)

7. Preparation of the first training, lesson and learn activities in Poland in Feb 2017.  
Topic: [be-4.0@school](mailto:be-4.0@school) (types of learner, learning strategies/digital learning)

a) appointment of exact date (note: 5 working days + 2 days arrival and departure, Alternative: departure at the 5<sup>th</sup> working day at 6 or 7 pm.

b) exchange of content and methods with regard to the four project topics ( creation of padlet, video and other technological tools to be used)

c) Organisation of group work : topics and deadlines

d) Documentation: supporting documents (cf. contract, p.4) the Europass mobility pass for participating students, Minutes, Programme

8. Evaluation: ideas exchange and brainstorming about the creation of questionnaires for future evaluation the different steps included in the project (students and teachers will be asked for feedback after each meeting, results will be published on the school's website)
  
9. Press release: an article will be published immediately after return; exchanging pictures (cf. application, p. 37)
  
10. Other:
  - a) initial phase of the project: competition about a project logo
  - b) areas of responsibility and tasks of each school
  - c) deadlines
  - d) partner facilities: short report and financial report about own funds.
  - e) certificate of participation/summary minutes etc.

Piacenza, 14/11/2016